



## **Funds Transfer and Data Transport Forum**

### **MEETING MINUTES**

**DATE:** Tuesday, March 23, 2004

**TIME:** 10:00 a.m. – 1:30 p.m.

**LOCATION:** Riffe Center, 31<sup>st</sup> floor Conference Rooms South A  
77 S. High Street, Columbus, OH

#### **ATTENDEES:**

Robert McDaniels (City of Columbus), Michael D. Jones (City of Columbus), Melinda J. Frank (City of Columbus), Daniel M. Klapp (City of Blue Ash), Andrew Thomas (City of Findlay), Jack Lewis (Ohio Department of Taxation), V. Faye Gibson (City of Dublin, OBGSC Member), Chris Fast (City of Lima), Bryan Thurman (City of Springfield), Bob Mauch (City of Springfield), Sunil Meda (CCA Cleveland), Bob Meaker (CCA Cleveland), Thomas J. Zammikiel (RITA, OBGSC Member), Jim Neusser (RITA), Tom Wojnarowski (RITA), Don Duton (Ohio Department of Taxation), David Grieshop (Department of Administrative Services), Susan Cave (Ohio Municipal League), John Gotherman (Ohio Municipal League), Mark Aiken (Ohio Department of Taxation), Bryan K. Yant (Ohio Department of Taxation), Troy Fraker (SARK), Craig Rider (Bearing Point), Dan Navin (Ohio Chamber of Commerce, OBGSC Member), Fred Pamer (City of Salem), Art Preiksa (City of Green), Brian Nelsen (City of Akron), Ed Cole (City of Akron), Chris Coleman (City of Toledo), Teresa Richter (City of Cincinnati, OBGSC Member), Stephen K. Hill (McDonald Hopkins Co. LPA), Jeffrey P. Sherman (Department of Taxation), Joe Zapotosky (OBG), Dan Vinson (OBG Municipal Tax Project)

#### **ORDER OF BUSINESS:**

##### **I. Welcome and Opening Remarks**

Joe Zapotosky opened the forum with a welcome and thanks to all attendees for attending the first of several forums to be held for the Municipal Tax Project. Mr. Zapotosky outlined forum's objectives and project's major components and milestones. (*Reference; Presentation Materials.*)

## II. Overview of House Bill 95

Mr. Stephen K. Hill, Esq of McDonald Hopkins Co. LPA and Mr. Jeffrey P. Sherman, Legal Counsel, Ohio Department of Taxation provided an overview of House Bill 95. Presentation reviewed each of the seven recommendations adopted by the HB 95. (*Reference; Presentation Materials.*)

Mr. Jim Neusser requested clarification on the filing due dates outlined in the presentation. Mr. Hill agreed to review the legislation and provide a response.

## III. Overview of the *Ohio Business Gateway* (OBG)

Mr. Zapotosky described the history and background of the OBG. Presentation outlined features, advantages, growth, future enhancements of the OBG. (*Reference; Presentation Materials.*)

## IV. Presentation of the Funds Transfer materials

### A. Overview of the ACH Process

Mr. Zapotosky presented overview materials provided by Tim Mills, AAP of Payment Central, Inc of the ACH process. Presentation defined ACH network participants, terms, processes and governing rules. (*Reference; Presentation Materials.*)

### B. Conceptual Design Ideas

Mr. Zapotosky presented the conceptual ideas for managing the funds transfer process within OBG. Presentation outlined the available fund transfer methods, constraints and filters used in the evaluation of each method, recommended transfer method, and the challenges, costs and benefits for the recommended method. (*Reference; Presentation Materials.*)

Mr. Daniel Navin asked for clarification on the payment methods that would be offered for the business paying municipal taxes. Mr. Zapotosky indicated that ACH Debit would be offered at this time primarily due to the limitations present in the use of holding accounts.

V. Presentation of the Data Transport materials

Mr. David Grieshop, Electronic Commerce Center, Department of Administrative Services presented the conceptual ideas for managing the transport of tax and related payment data to the municipality. Presentation outlined the available data transport methods, constraints and filters used in the evaluation of each method, recommended transfer methods, and the challenges, cost, benefits and technical requirements for the recommended methods. (*Reference; Presentation Materials.*)

VI. Open Discussion

General discussion from the meeting participants indicated that

VII. Conclusion

Mr. Zapotosky concluded the forum with a request from the meeting participants for written questions and feedback be submitted by Tuesday, March 30, 2004.

Written correspondence can be directed to:

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Mr. Zapotosky announced the next forum on user interface designs will be conducted on Tuesday, April 6, 2004 at 10:00. The location is to be determined and announced.