



Municipal Tax Project

<http://munitax.obg.ohio.gov>

1 Reports

The following reports have been defined as part of this project:

- Daily Activity Report – Human Readable
- Daily Activity Report – Machine Readable
- Momentum Files

1.1.-1 Machine Readable

The machine readable version of this report will be a series of “|” (pipe) delimited data elements for each record in a report. If there is a “|” within the data it must be changed to a “||” double pipe.

Header Line

The first line of the output file will be reserved for storing file attributes such as version number and Total Dollars.

Common Fields

<FEIN\SSN>|<Tax Type>|<Company Name>|<Date Time Report Filed>|<Tax Year Ending>|<Phone Number>|<email>

Extension Request Summary Fields

<OBG Confirmation ID>|<Sum Total Tax Liability>|<Sum Prior Payments and Credits>|<Sum Balance Due>|<Sum Actual Payment>

Extension Request Detail Fields

<Municipality ID>|<Municipality Name>|<Municipality Account Number>|<Payment Type>|<Unique Transaction Identifier>|<Transaction Date>|<Total Tax Liability>|<Prior Payments and Credits>|<Balance Due>|<Actual Payment>

Estimated Payment Summary Fields

<OBG Confirmation ID>|<Sum Estimated Annual Net Profit>|<Sum Previous Year Overpayment>|<Sum Other Payments and Credits>|<Sum Calculated Payment>|<Sum Actual Payment>

Estimated Payment Detail Fields

<Municipality ID>|<Municipality Name>|<Municipality Account Number>|<Payment Period>|<Payment Type>|<Unique Transaction Identifier>|<Transaction



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Date>|<Estimated Annual Net Profit>|<Previous Year Overpayment>|<Other Payments and Credits>|<Calculated Payment>|<Actual Payment>

A record will be assembled in the following manner:

<Common Fields><Extension Request Summary Fields> Multiple <Extension Request Detail Fields>

or

<Common Fields><Estimated Payment Summary Fields> Multiple <Estimated Payment Detail Fields>

Sample Extension Request Format

<FEIN\SSN>|<Tax Type>|<Company Name>|<Date Time Report Filed>|<Tax Year Ending>|<Phone Number>|<email>|<OBG Confirmation ID>|<Sum Total Tax Liability>|<Sum Prior Payments and Credits>|<Sum Balance Due>|<Sum Actual Payment>|<Municipality ID>|<Municipality Name>|<Municipality Account Number>|<Payment Type>|<Unique Transaction Identifier>|<Transaction Date>|<Total Tax Liability>|<Prior Payments and Credits>|<Balance Due>|<Actual Payment>

Sample Estimated Payment Format

<FEIN\SSN>|<Tax Type>|<Company Name>|<Date Time Report Filed>|<Tax Year Ending>|<Phone Number>|<email>|<OBG Confirmation ID>|<Sum Estimated Annual Net Profit>|<Sum Previous Year Overpayment>|<Sum Calculated Payment>|<Sum Actual Payment>|<Municipality ID>|<Municipality Name>|<Municipality Account Number>|<Payment Period>|<Payment Type>|<Unique Transaction Identifier>|<Transaction Date>|<Estimated Annual Net Profit>|<Previous Year Overpayment>|<Other Payments and Credits>|<Calculated Payment>|<Actual Payment>

1.1.1 ORGANIZATION

The machine readable format file will be ordered by taxpayer. Since each record will only refer to one filing of a particular tax type, there may be records for a single taxpayer in this file.

In a single record you can see all municipalities that a taxpayer is filing for during the session that they were logged in. Each municipality that a taxpayer filed with for the session can be seen as a detail entry for the taxpayer record.

All fields marked "Required" will have a real value entered for the field value. Fields marked Optional will either be empty or have a real value. In either case, they will be represented in this pipe delimited file.

This file format is targeted to meet a common file format that can be accepted by all municipalities and TPAs.



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1.1.2 FIELDS COMMON TO ALL RECORDS

<i>Field Name</i>	<i>Description</i>	<i>Format</i>	<i>Required</i>
FEIN\SSN	This is a FEIN or SSN of the taxpayer	Numeric only (0-9) Valid Examples: 123456789 999887777 113456789 Invalid Examples: -123456789 -12345678 123.456789 123.45678 12345678	YES
Tax Type	This is an identifier that specifies what kind of transaction this record belongs to. There are only two (2) reports that have currently been defined.	EP01 – This is the code for estimated payments ER01 – This is the code for an extension request	YES
Company Name	This is the human readable name of the business that is initiating this transaction.	Any combination of alphanumeric characters including spaces	YES
Date Time Report Filed	This is the date and time that the transaction was initiated on the OBG web site.	YYYY/MM/DD TTTT MM is a 2 digit month DD is a 2 digit day YYYY is a 4 digit year TTTT is the time in military format	YES
Tax Year Ending	This date specifies the ending of the tax year for this taxpayer in which he is filing.	YYYY/MM/DD MM is a 2 digit month DD is a 2 digit day YYYY is a 4 digit year	YES
Phone Number	This is the Phone number of the tax payer	Any alphanumeric characters	YES
Email	This is the email address of the taxpayer	Any alphanumeric characters	OPTIONAL



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1.1.3 EXTENSION REQUEST SUMMARY FIELDS

<i>Field Name</i>	<i>Description</i>	<i>Format</i>	<i>Required</i>
Transaction Date	This is the date that the payment is scheduled to be sent to the bank. This will always be filled for ACH payments, but will be blank for nonpayment transactions.	YYYY/MM/DD MM is a 2 digit month DD is a 2 digit day YYYY is a 4 digit year	YES
OBG Confirmation ID	This is a unique ID generated by OBG for each transaction. This number is provided to the taxpayer upon filing completion.	All numeric (0-9).	YES
Sum Total Tax Liability	This is the sum of all Total Tax Liabilities that the tax payer owes all listed municipalities.	Dollar amount consisting at least one digit to the left of the decimal and 2 digits to the right. Valid Examples: 12.00 0.02 25.79 5000000.00 0.00 Invalid Examples: .25 5 5. -25.45 9,555.25	YES
Sum Prior Year Overpayments	This is sum of all Payments and Credits that this tax payer has for all listed municipalities	Same as Sum Total Tax Liability	YES
Sum Balance Due	This is sum of all Balance Dues that this tax payer has for all listed municipalities	Same as Sum Total Tax Liability	YES
Sum Actual Payment	This is sum of all Amounts Paid that this tax payer has for all listed municipalities	Same as Sum Total Tax Liability	YES



1.1.4 EXTENSION REQUEST DETAIL FIELDS

<i>Field Name</i>	<i>Description</i>	<i>Format</i>	<i>Required</i>
Municipality ID	This is an identifier given to the municipality by the Ohio Business Gateway.	Numeric only (0-9)	YES
Municipality Name	This is a human readable name that refers to the municipality for whom this transaction is created.	Any combination of alphanumeric characters including spaces	YES
Muni Account Number	This is the account number assigned to a taxpayer by a municipality. This will only be filled in if the taxpayer has provided it to the OBG.	Any combination of alphanumeric characters including spaces This format will be determined by each municipality, and it is expected to vary from municipality to municipality.	NO
Payment Type	This is a code stipulating how payment was made. This will always be filled for payments, but will be blank for nonpayment transactions.	ACH – This code will be used for ACH payments.	YES
Unique Transaction Identifier	This is an OBG identifier that is sent with the transaction to the bank. This will always be filled for payments, but will be blank for nonpayment transactions.	To Be Determined	YES
Transaction Date	This is the date that the payment is scheduled to be sent to the bank. This will always be filled for ACH payments, but will be blank for nonpayment transactions.	YYYY/MM/DD MM is a 2 digit month DD is a 2 digit day YYYY is a 4 digit year	YES
Total Tax Liability	This is the total liability that the municipality will collect.	Dollar amount consisting at least one digit to the left of the decimal and 2 digits to the right. Valid Examples: 12.00 0.02 25.79 5000000.00 0.00	YES



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		Invalid Examples:	
		.25	
		5	
		5.	
		-25.45	
		9,555.25	
Prior Year Overpayments	This is an amount that will reduce the "Total Tax Liability"	Same as Total Tax Liability	YES
Balance Due	This is the Total Tax Liability minus the Payments and Credits for Tax Year	Same as Total Tax Liability	YES
Actual Payment	This is the amount paid by the tax payer at the time the extension request was filed	Same as Total Tax Liability	YES



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1.1.5 ESTIMATED PAYMENT SUMMARY FIELDS

<i>Field Name</i>	<i>Description</i>	<i>Format</i>	<i>Required</i>
OBG Confirmation ID	This is a unique ID generated by OBG for each transaction. This number is provided to the taxpayer upon filing completion.	All numeric (0-9).	YES
Sum Estimated Annual Net Profit	Estimated annualized profit of the taxpayer	Dollar amount consisting at least one digit to the left of the decimal and 2 digits to the right. Valid Examples: 12.00 0.02 25.79 5000000.00 0.00 Invalid Examples: .25 5 5. -25.45 9,555.25	YES
Sum Previous Year Overpayment	Amount of overpayment from the previous year	Same as Estimate Annual Net Profit	YES
Sum Other Payments and Credits	Amount of overpayment from the previous year	Same as Estimate Annual Net Profit	YES
Sum Calculated Payment	This is the computed value of the total tax due for this period minus the Overpayment Amount	Same as Estimate Annual Net Profit	YES
Sum Actual Payment	This is the amount paid by the tax payer	Same as Estimate Annual Net Profit	YES



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1.1.6 ESTIMATED PAYMENT DETAIL FIELDS

<i>Field Name</i>	<i>Description</i>	<i>Format</i>	<i>Required</i>
Municipality ID	This is an identifier given to the municipality by the Ohio Business Gateway.	Numeric only (0-9)	YES
Municipality Name	This is a human readable name that refers to the municipality for whom this transaction is created.	Any combination of alphanumeric characters including spaces	YES
Muni Account Number	This is the account number assigned to a taxpayer by a municipality. This will only be filled in if the taxpayer has provided it to the OBG.	Any combination of alphanumeric characters including spaces This format will be determined by each municipality, and it is expected to vary from municipality to municipality.	NO
Payment Period	This is the Period that estimated payment is made for	Q1, Q2, Q3, Q4, Y	YES
Payment Type	This is a code stipulating how payment was made. This will always be filled for payments, but will be blank for nonpayment transactions (Extension Request).	ACH – This code will be used for ACH payments.	YES
Unique Transaction Identifier	This is an OBG identifier that is sent with the transaction to the bank. This will always be filled for payments, but will be blank for nonpayment transactions (Extension Request).	To Be Determined	YES
Transaction Date	This is the date that the payment is scheduled to be sent to the bank. This will always be filled for ACH payments, but will be blank for nonpayment transactions (Extension Request).	YYYY/MM/DD MM is a 2 digit month DD is a 2 digit day YYYY is a 4 digit year	YES
Estimated Annual Net Profit	Estimated annualized profit of the taxpayer	Dollar amount consisting at least one digit to the left of the decimal and 2 digits to the right.	YES



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		Valid Examples: 12.00 0.02 25.79 5000000.00 0.00	
		Invalid Examples: .25 5 5. -25.45 9,555.25	
Previous Year Overpayment	Amount of overpayment from the previous year	Same as Estimate Annual Net Profit	YES
Other Payments and Credits	Amount of other payments and credits	Same as Estimate Annual Net Profit	
Calculated Payment	This is the computed value of the total tax due for this period minus the Overpayment Amount	Same as Estimate Annual Net Profit	YES
Actual Payment	This is the amount paid by the tax payer	Same as Estimate Annual Net Profit	YES



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1.1.7 EXAMPLES

V1.01|1100.00

333224444|EP01|Widgets Inc.|2004/09/23

[0800|2005/07/01|6145551212|widgetMail@widget.com](tel:0800200507016145551212)|ACCCC|10000.00|200.00|800.00|700.00|00321|Celina|221|Y|ACH|UUUUU|2004/09/23|10000.00|100.00|100.00|800.00|700.00

333225555|ER01|Wombats Inc.|2004/06/23

[0800|2004/07/01|6145551515|wombatMail@wombat.com](tel:0800200407016145551515)|BCCCC|1000.00|600.00|400.00|400.00|00321|Celina|222|ACH|UUUUX|2004/06/23|1000.00|600.00|400.00|400.00

333224444|ER01|Widgets Inc.|2004/06/23 [0800|2005/07/01|6145551212|widgetMail@widget.com](tel:0800200507016145551212) |CCCC|2000.00|1200.00|800.00|00322|Grove City|888|Y|ACH|UUUUY|2004/06/23|1000.00|600.00|400.00|400.00|323|Marysville|999|Y|ACH|UUUUZ|1000.00|600.00|400.00|400.00



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1.2. Human Readable

The human readable format of this file can be seen in the examples section at the end of this description. It is formatted so that it will print properly in Microsoft WordPad with 0.25" margin on the left and right.

Estimated Payments

FEIN\ SSN Num	Company Name	Phone	Email	Tax Year ending	Date Report Filed
333224444	Widgets Inc	6145551212	WidgetMail@Widget.com	07/01/2005	09/23/2004

OBG Confirm No	Sum Est Ann Net Profit	Sum Prev Yr OverPmt	Sum Other Credits	Sum Calc Pmt	Sum Actual Pmt
ACCCC	100000.00	200.00	0.00	800.00	700.00

Muni ID	Muni Name	Muni Acct Num	Pay Type	Unique Tran ID	Trans Date	Est Ann Net Profit	Prev Yr OverPmt	Other Credits	Calc Pmt	Actual Pmt	Pmt Prd
00321	Celina	221	ACH	UUUUU	09/23/2004	100000.00	200.00	0.00	800.00	700.00	Y



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Extension Requests

FEIN\ SSN Num	Company Name	Phone	Email	Tax Year ending	Date Report Filed
333225555	Wombat Inc	6145551515	WombatMail@Wombat.com	07/01/2004	06/23/2004

OBG Confirm No	Sum Tot Tax Liability	Sum Prior Payments and Credits	Sum Bal Due	Sum Actual Payment
BCCCC	1000.00	600.00	400.00	400.00

Muni ID	Muni Name	Muni Acct Num	Pay Type	Unique Tran ID	Trans Date	Tot Tax Liability	Prior Payments and Credits	Bal Due	Actual Payment
00321	Celina	222	ACH	UUUUUX	06/23/2004	1000.00	600.00	400.00	400.00



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Extension Requests

FEIN\ SSN Num	Company Name	Phone	Email	Tax Year ending	Date Report Filed
333224444	Widgets Inc	6145551212	WidgetMail@Widget.com	07/01/2004	06/23/2004

OBG Confirm No	Sum Tot Tax Liability	Sum Prior Payments and Credits	Sum Bal Due	Sum Actual Payment
CCCCC	2000.00	1200.00	800.00	800.00

Muni ID	Muni Name	Muni Acct Num	Pay Type	Unique Tran ID	Trans Date	Tot Tax Liability	Prior Payments and Credits	Bal Due	Actual Payment
00322	Grove City	888	ACH	UUUUUY	06/23/2004	1000.00	600.00	400.00	400.00

Muni ID	Muni Name	Muni Acct Num	Pay Type	Unique Tran ID	Trans Date	Tot Tax Liability	Prior Payments and Credits	Bal Due	Actual Payment
00323	Marysville	999	ACH	UUUUUZ	06/23/2004	1000.00	600.00	400.00	400.00

